

SENIOR SERVICE COMMISSION MEETING MINUTES

Middletown Senior Center

150 William Street

March 6, 2012

5:00 PM

1. Members Present: Councilman Ron Klattenberg, Commissioners: Ed Dypa, Annabelle Malone, Claude Hendrickson, William Wasch and Tom Hutton

Absent: Patricia Jackowski and Phillip Pessina

Staff Present: Raymond A. Santostefano, Interim Senior Center Director, Stephan Allison, Interim Program Manager and Heidi Geores, Senior Center Staff

Absent: None

General Public: none

2. Meeting Called to Order: Called to order at 4:58.

3. Public Hearing: None

4. Approval of January Minutes: A motion to approve the minutes from the February 7, 2012 was made by Chairman Ed Dypa, seconded by Claude Hendrickson and Annabelle Malone. Commissioner William Wasch abstained as he was absent from the meeting last month.

Departmental Reports:

Director Raymond A. Santostefano:

- There was a problem with the printing of the March newsletter which delayed the delivery to the post office.
- One of the kilns in the ceramics room is in need of repair. The electrician will be taking a look at it.
- February's Friday dinner was chicken soup with rice.
- John Marion filled in as bus driver for two weeks while Mike Rogalsky went on vacation.
- We sponsored a dental clinic in conjunction with the Community Health Center and will be providing another before the end of the fiscal year.

Program Updates – Stephan Allison

- Programs at the Senior Center are doing well
- Brief highlight of upcoming March programs including a discussion regarding the serving of corned beef as the Friday dinner.
- There was a problem with the haircut program sponsored through Water's Edge. Laura Falt is working on getting the program up and running again.

Old Business

- **Update on New Senior Center:**
 - Councilman Ron Klattenberg provided the commissioners with copies of floor plans dated 2/28/12 and a discussion followed regarding the number of staff work spaces that might be

required, how the recreation division could also be included in the configuration and how current programs will fit nicely into the floor plan with room for growth.

- Currently the estimated cost of the building is 4.6 million dollars. There are possible options for funding up to 50% of this project through tax credits and/or funding through State and Federal Historical Building registries.

➤ **Building Committee Update:**

- There will be a committee meeting on March 12, 2012 with more discussion on the floor plans with the architect followed by a meeting on March 26, 2012 where the committee will vote to endorse a plan.
- The plans will be presented to the Common Council on May 1, 2012. The public is encouraged to attend this meeting.

➤ **Update on Triad:**

- The TRIAD group continues to meet on the 2nd Tuesday of each month at 2:00.
- The group is planning it's involvement in the city's annual Health and Safety fair sponsored by the Health Department.

➤ **Defibrillator Report:**

- Annabelle Malone informed the group that both Biega's and D'Angelo's funeral homes will be combining funds to purchase a standardized defibrillator (conforming to other units already owned by the city) and donating the machine to the Senior Center.

New Business

➤ **Senior Services Commission / Senior Center Mission Statement**

- Chairman Ed Dypa discussed using Article III, Section 14-12, Item B:
"The Commission shall study continuously the conditions and needs of elderly persons in the community in relation to housing, economic, employment, health, recreational and other matters. It shall analyze the services for the aged provided by the community, both by public and private agencies, and shall make recommendations to the Mayor, the Senior Services Director, and the Common Council regarding the development and integration of public and private agencies, in cooperation with state and other services to the extent possible."

Miscellaneous:

- Chairman Ed Dypa read aloud to the Commission the City's Resolution and Memoriam to Phyllis Pollock. Copies will be distributed to each of her surviving sons.

Adjournment: Commissioner Dypa moved to adjourn. Seconded by Commissioner Claude Hendrickson and Tom Hendrickson, unanimously passed at 5:45 PM

Respectfully submitted,

Heidi Geores